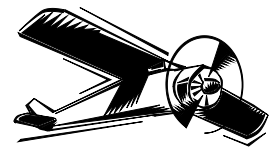


FENLAND AERO CLUB – Management Team

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MINUTES OF THE MEETING OF THE FENLAND AERO CLUB MANAGEMENT TEAM

Present:	Oliver Wheeldon (OW), Ziggy Krasa (ZK), Colin Albone (CA), Steve Brown (SB), Lisa Brian (LB), Karolina Wroblewska (KW), Krzysiek Kuczynski (KK)
Others in Attendance:	Josh Brown (JB), Jeff Helm (JH), Lee Dickens (LD), Pete Suckow (PS)

TUESDAY, 01 OCTOBER 2024 @ 18:30

1) APOLOGIES: Steve Hunter

2) MINUTES OF PREVIOUS MEETING

ZK raised the lack of published minutes, he had spoken to Steve Hunter who is unavailable to continue due to family commitments, OW said we need a formal resignation in writing.

3) CLUB ADMINISTRATION AND MEMBERSHIP

ZK discussed the lack of club administration and asked for clarification on the directors insurance.

Action CB to request a copy of the directors insurance policy.

Restaurant member discount was discussed, as to whether a single discount card should cover an entire group of visitors. To date there has been no formal policy but the spirit of the discount was for a member, spouse and children. Various ideas were suggested and this will be followed up at a future meeting if it becomes a problem.

4) FINANCE

ZK asked CA for a budget for airfield maintenance for the remainder of the financial year. CA had spoken to our bookkeeper and believes we are about 10k down on this time last year mostly relating to fuel sales and landing fees. OW asked for a treasurer budget.

Action CA to produce figures to the end of the financial year and JH offered to help CA.

ZK asked for the process of reimbursing personal airfield expenses, JH explained the process in previous years and JB explained how the FAC prepaid credit card works.

5) RUNWAYS RESTAURANT

ZK asked KW to support visitors when the restaurant is closed with tea, coffee, sandwiches etc. KW is happy to do this with a small fridge. ZK also asked KW to let the club secretary know when restaurant events are planned. KW has arranged for the kitchen extractors and ducting to be professionally cleaned this month. Shared access to the boiler was discussed. OW asked if boiler servicing was an annual requirement of the insurance.

Action ZK to investigate boiler servicing.

6) AIRSIDE AND ACCOUNTABLE MANAGER

All observations from the last CAA audit have been closed. The one remaining issue is the taxiway variation, which OW has agreed with SB and will submit this week.

ZK has ordered parts to replace broken runway lights. OW reminded that we need a LITAS inclinometer check before night flying can commence.

7) IER/RFFS AND A/G RADIO

PS had offered the IER crew to help with airfield maintenance. The fence needs painting/staining at a cost of approximately £600, this was approved.

PS asked for first aid training for 5 to 6 people, this was agreed.

OW asked for all IER and A/G training records to be stored electronically.

A couple of people had spoken to LB about helping with A/G, but more volunteers are needed to cover the weekend rota. It was agreed any FAC funded training needs guaranteed commitment of at least 4 days a year, or cost of training repaid.

8) NON-AIRSIDE

ZK is struggling to find a local commercial LPG gas engineer to undertake the annual kitchen inspection. The EICR (electrical inspection) has been completed and a report will follow.

The current waste collection company has become unreliable, arriving out of hours when instructed not to, ZK is getting quotes from other companies.

9) HANGARS

One new microlight arriving this weekend.

10) EVENTS

Wings and Wheels 2025 preparations are underway with a provisional date of Sunday August 24.

The airfield had received a request from the Saab owners club to host 400 people, 200 cars, camping pitches with electricity, food and drink at the airfield one weekend in July. It was decided the airfield was not suitable for this event and ZK will reply.

11) FENLAND FLYING SCHOOL

SB has requested £300 compensation for being unable to fly on the last air race weekend, as suggested by the previous committee, to cover operating costs. There was concern if this event was repeated on a regular basis. The air race did not make the club any money aside from fuel sales. There were a number of phone noise complaints but no complaints received in writing. After a long discussion it was agreed to draw a line under the last event without compensation, have better communication and come to an agreement for any future similar events.

12) QUESTIONS FROM ATTENDEES AND AOB

CA stated that the restaurant agreement should have been renegotiated 6 months after starting, which hasn't happened. As of December 2024 the restaurant will only pay 75% of the clubhouse electricity, CA believes this should remain 100%. JB explained the rationale including stating that all A/G and IER weekend meals and drinks are provided free of charge, the restaurant also pay 10% of the heating oil. After a discussion it was agreed to leave the licence agreement as is for the next 12 months.

The meeting closed at 20:32.